

THORNTON IN CRAVEN
PARISH COUNCIL

**Minutes of the Annual Parish Council meeting held
in the Village Hall on Wednesday
2nd October 2019 at 7.00pm**

Present:

Councillor Steven Briggs,
Councillor Linda Harrison
Councillor Martyn Leigh,
Councillor Martin Lockyer, (Chair)
Margaret Smith, Clerk

- 71.19 To receive any apologies.**
Councillor Annwyn Dean, District Councillor Richard Pringle and County Councillor Patrick Mulligan
- 72.19 Recording of meetings** – The right to record the meeting was noted.
- 73.19 To record any declarations of interest.** – No declarations of interest were received.
- 74.19 To approve the Minutes of meeting held on Wednesday 4th September 2019**
Proposed by Cllr Lockyer,
Seconded by Cllr Briggs, and
Resolved: That the Minutes of the meeting held on Wednesday 4th September 2019 were approved as a true copy and signed by the Chair.
- 75.19 Open Forum - For residents to raise issues to the Parish Council.**
No issues were brought forward
- 76.19 To receive a report from Craven District Council.**
In the absence of Cllr Pringle no report was given.
- 77.19 To receive a report from North Yorkshire County Council.**
In the absence of Cllr Mulligan no report was given.
- 78.19 To consider any planning applications.**
78.19.01 Planning Applications – No new applications were received.
78.19.02 Planning Applications granted - **2019/20665/FUL** New replacement general purpose agricultural and general purpose storage building on site of former agricultural building. Agricultural Building Far Fence End Farm Thornton In Craven.
78.19.03 Planning Applications refused – None
78.19.04 Any other planning matters
Enforcement Ref: ENF/03152/2019 Thornton Hall Farm, widening of entrance. Request an update from CDC.
It appears that the car park is much bigger than the application. Query with Pendle CC.
- 79.19 To approve the Finance Report and Payment Schedule for September 2019**
- | | | |
|-----------------|---------------|------------|
| Current Account | at 20/09/2019 | £7,946.45 |
| Deposit Account | | £10,001.00 |

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Authorisation of payment for September 2019

M. Smith (Sept Salary)	27/09/2019	180.37
HMRC Month 5 PAYE	30/09/2019	44.68
J D & S Pickles	02/09/2019	720.00
D.A. Bissett (website hosting June-Oct)	09/09/2019	42.20
Kedal Ltd (recycled bench)	20/09/2019	439.10

Total: £1426.35

Proposed by Cllr Lockyer,

Seconded by Cllr Leigh, and

Resolved: That the Financial Report and Payment Schedule September 2019 is approved.

80.19 To consider Internet banking.

There has been no response from the bank following submission of the paperwork. The Clerk will chase up.

81.19 To receive an update on the new website

Following a meeting with Cllr Briggs, Mags and John Sargent the website is taking shape and should be live by the end of October.

82.19 To consider the position of Data Protection Officer.

Following YLCA advice, a DPO is not now necessary for Parish Councils

Proposed by Cllr Lockyer,

Seconded by Cllr Briggs, and

Resolved: That the services of the CDC Data Protection Officer are no longer required.

83.19 To further consider handing street lighting back to NYCC

Following discussions it was agreed not to hand all the street lights over to NYCC as the cost to bring them up to the required standard would be in the region of £64,000

Proposed by Cllr Lockyer,

Seconded by Cllr Leigh, and

Resolved: That an order be placed to replace the eight SON lights on the Main Road with LED lamps at £220 each and that column LP4 Windhill be replaced with heritage style column and retro fit LED lamp at a cost of £1,760 (Price to be checked).

84.19 To receive a report from the Events Committee including update on bonfire arrangements.

The coffee morning and book swap raised £200, the Bingo evening raised £400 and the Games evening nearly £500.

The Bonfire was advertised for 2nd November but will be held on Tuesday 5th November. An email and Facebook notice will be put out to inform of the date change.

Upcoming events:

Casino Night – Friday 11th October

Bonfire – Tuesday 5th November

Slide Show – 23rd November

Christmas Party- 7th December

Craft Fayre – 22nd December

The pub night will become a regular feature on the first Friday in the month.

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85.19 Correspondence and matters brought to the attention of the Chair.

- To arrange Internal Audit Review. – Cllr Lockyer will meet the Chair before the next meeting to go through the Internal Control Review.
- A letter has been sent to the school following concerns of parking at school pick up and drop off times.

86.19 Date and time of next meeting.

Wednesday 6th November 2019 at 7pm

There being no further business the meeting closed at 8.00pm