

Thornton in Craven Parish Council

You are summoned to attend the Annual Meeting of
Thornton in Craven Parish Council to be held on
Wednesday 3rd June 2020 at 7.00pm
By remote telephone conferencing.

Agenda

- 014.20 Election of Chair for 2020/21**
- 015.20 Election of Vice Chair for 2020/21**
- 016.20 To receive any apologies.**
- 017.20 To record any declarations of interest on the agenda.**
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 018.20 To approve the Minutes of meeting held on Wednesday 6th May 2020**
(Minutes will be signed at our first face to face meeting)
- 019.20 Open Forum - For residents to raise issues to the Parish Council.**
- 020.20 To receive a report from District Councillor Pringle**
- 021.20 To receive a report from County Councillor Mulligan.**
- 022.20 To consider any planning applications.**
- 022.20.01** No new applications received.
- 022.02.02** Planning Applications Granted –
2020/21456/TPO - T1 Spruce - Fell. T2 Holly - Fell. T3 Blue Cedar - Fell. T4 Conifer -
Fell. Location: Arley House, Church Road. Split decision
- 022.20.03** Planning Applications refused –
2020/21481/FUL - Demolition of agricultural building and replacement with 1 No.
dwelling Location: Agricultural Building, Lane End Farm, Cam Lane, Thornton In
Craven,
- 022.20.04** Any other planning matters
- 023.20 To approve the Finance Report and Payment Schedule for May 2020**

Current Account at 30/04/2020	£17,304.07
Deposit Account (reserves)	£10,001.00

26th May 2020

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Signed by *Margaret Smith*,
Clerk to Thornton-in-Craven Parish Council
Email: clerk@thorntonincraven.co.uk

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Authorisation of payments for May 2020

M. Smith (May salary)	29/05/2020	180.37
NYCC (street lgt energy)	31/05/2020	1549.45
NYCC (street lgt maintenance)	12/05/2020	2979.01
S Pickles (grass cutting)	05/05/2020	600.00
YLCA (risk assessment webinar)	02/05/2020	15.00

Total £5323.83

024.20 To review Standing Orders and Financial Regulations

- i. Review and adoption of appropriate standing orders and financial regulations;
- ii. Review of inventory of land and assets including buildings and office equipment;
- iii. Confirmation of arrangements for insurance cover in respect of all insured risks
Insurance – Renewal to be discussed
- iv Review of the council's and/or staff subscriptions to other bodies;
Standard Practice – YLCA subscription
ICO subscription
- v Review of the council's complaints procedure.
Standard Practice
- vi Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;
- vii Review of the council's policy for dealing with the press/media;
Standard practice
- viii Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.
Standard practice

Some changes to Financial Regulations due to adopting internet banking (circulated)

Approval of Standing Order reviewed.
Approval of Financial Regulations reviewed.

025.20 To approve two Councillors to conduct the Internal Audit checks once a year.

Two Councillors who are not signatories are required to do an Internal Audit check. This can be done before a meeting and consists of checking invoices against payments and insuring the Council is following procedures.

26th May 2020

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- 026.20** To adopt a Risk Assessment policy (circulated)
- 027.20** To consider complaints surrounding events at Thornton Hall Farm.
- 027.20** To consider the cricket club rental for 2020 in view of the possibility of no matches being played this season.
- 028.20** To receive an update on tree planting on Common Land.
- 029.20** To consider the three quotations for the renewal of the Parish Council insurance.
- 030.20** To receive a report from the Events Committee
- 031.20** Correspondence and matters brought to the attention of the Chair.
- **Cam Lane** – problems with heavy goods vehicles accessing and overgrown vegetation.
 - **Morrison's Meadow** – repairs to entrance.
- 032.20** **Date and time of next meeting.**
Wednesday 1st July 2020 at 7pm by video conferencing unless restrictions change.