

Thornton in Craven Parish Council

You are summoned to attend the
Annual Parish Council Meeting held in the village hall on

Wednesday 2nd May 2018 at 6pm

Agenda

- 01.18 Election of Chairman 2018/2019**
To sign the Declaration of Acceptance of Office
- 02.18 Election of Vice Chairman 2018/2019**
To sign the Declaration of Acceptance of Office
- 03.18 To receive any apologies.**
- 04.18 Recording of meetings** – The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be filmed. This includes Councillors, council officers and members of the public.
A full set of rules for recording can be found on the Parish Council website and will be available at the meeting.
- 05.18 To record any declarations of interest.**
- 06.18 To approve the Minutes of meeting held on Wednesday 18th April 2018**
- 07.18 To review Standing Orders and Financial Regulations**
- i. Review and adoption of appropriate standing orders and financial regulations;
 - ii. Review of inventory of land and assets including buildings and office equipment;
Two new benches at Millennium Corner
 - iii. Confirmation of arrangements for insurance cover in respect of all insured risks
Insurance – The long term policy was approved last year and runs until 31st May 2020.
 - iv. Review of the council's and/or staff subscriptions to other bodies;
Standard Practice – YLCA subscription
 - v. Review of the council's complaints procedure.
Standard Practice
 - vi. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;
New GDP regulations come into force on 25th May 2018 and will be reviewed and updated by the DPO
 - vii. Review of the council's policy for dealing with the press/media;
Standard practice

24th April 2018

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Signed by *Margaret Smith*,
Clerk to Thornton-in-Craven Parish Council
Email: clerk@thorntonincraven.co.uk

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viii Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

Standard practice

Approval of Standing Order reviewed.

Approval of Financial Regulations reviewed.

08.18 Open Forum - For residents to raise issues to the Parish Council.

09.18 To receive a report from Craven District Council.

10.18 To receive a report from North Yorkshire County Council.

11.18 Finance report for April 2018

Balance of accounts 31/3/2018

Current Account	£5,836.11
Deposit Account	£10,001.00

Authorisation of payment for April 2018

M. Smith (April Salary)	£168.21
Came & Co. (Insurance)	£510.69
JLM Ltd (snow clearing)	£432.00
Total	£1,110.90

12.18 To consider any planning applications.

12.18.01 Planning Applications

None received

12.18.02 Planning Applications granted

2018/18954/LBC Replacement of materials which have been used in the repair of the party wall, carried out under application 69/2016/10252.

Nuttercote Farm, Church Road. Thornton in Craven

12.18.03 Planning Applications refused

13.18 To receive an update on the benches at Millennium Corner.

14.18 To discuss street lighting issues and the ownership of the two lights at Sycamore Court.

15.18 To receive an update with regard to the website archiving and any action to be taken.

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- 16.18 To note the survey from NYCC Library & Community Services with regard to the archives.
- 17.18 To receive an update from Environment Agency with regard to Earby beck.
- 18.18 To receive an update on GDP regulations.
- 19.18 Correspondence and matters brought to the attention of the Chair.
- 20.18 Date and time of next meeting.

Parish Council Meeting Wednesday **6th June 2018** at 7pm

24th April 2018

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