

Thornton in Craven Parish Council

You are summoned to attend the
Annual Parish Council Meeting held in the village hall on
Wednesday 3rd May 2017 at 7pm

Agenda

- 01.17 Election of Chairman 2017/2018**
To sign the Declaration of Acceptance of Office
- 02.17 Election of Vice Chairman 2017/2018**
To sign the Declaration of Acceptance of Office
- 03.17 To receive any apologies.**
- 04.17 Recording of meetings** – The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be filmed. This includes Councillors, council officers and members of the public.
A full set of rules for recording can be found on the Parish Council website and will be available at the meeting.
- 05.17 To record any declarations of interest.**
- 06.17 To approve the Minutes of meeting held on Wednesday 5th April 2017**
- 07.17 To review the following as required by Standing Orders**
- i. Review and adoption of appropriate standing orders and financial regulations;
Standing Orders & Financial Regulations were last reviewed and adopted on 3rd March 2016
 - ii. Review of inventory of land and assets including buildings and office equipment;
No changes
 - iii. Confirmation of arrangements for insurance cover in respect of all insured risks
Insurance – The 3 year policy ends in June 2017. Quotes have been requested.
 - iv. Review of the council's and/or staff subscriptions to other bodies;
Standard Practice
 - v. Review of the council's complaints procedure.
Standard Practice
 - vi. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;
Standard Practice
 - vii. Review of the council's policy for dealing with the press/media;

25th April 2017

www.thorntonincraven.co.uk

Signed by *Margaret Smith*,
Clerk to Thornton-in-Craven Parish Council
Email: clerk@thorntonincraven.co.uk

Thornton in Craven Parish Council

Standard practice

- viii Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

Standard practice

Approval of all Standing Order items reviewed.

08.17 Open Forum - For residents to raise issues to the Parish Council.

09.17 To receive a report from Craven District Council.

10.17 To receive a report from North Yorkshire County Council.

11.17 Finance report

Balance of accounts

Current Account Balance at 30 th April 2017 (includes CDC grant of £3,300 (VH extension) and half Precept £6,477.00)	£16,023.21
Reserve Balance as at 30 th April 2017	£10,000.00

Authorisation of payment

M. Smith Salary Month 1	29.4.2017	£159.96
J. D & S Pickles	25.3.2017	£295.00
NYC Street Lighting Electric	28.3.2017	£882.68
Payment into reserve to reactivate account	29.04.2017	£1.00
Total		£1,338.64

12.17 To consider any planning applications.

No planning applications received.

13.17 To note any response from Defra on land at Little Moor and consider further action.

14.17 To consider report from NYCC for street lighting.

15.17 To receive an update on the funding for a village defibrillator – Cllr Graham-Roe

16.17 Correspondence and matters brought to the attention of the Chair.

17.17 Date and time of next meeting.

Parish Council Meeting Wednesday 7th June 2017 at 7pm

25th April 2017

www.thorntonincraven.co.uk

Signed by *Margaret Smith*,
Clerk to Thornton-in-Craven Parish Council
Email: clerk@thorntonincraven.co.uk