

Thornton in Craven Parish Council

You are summoned to attend the
Annual Parish Council Meeting held in the village hall on
Wednesday 4th May 2016 at 7pm
Agenda

- 69.16 Election of Chairman 2016/2017**
To sign the Declaration of Acceptance of Office
- 70.16 Election of Vice Chairman 2016/2017**
To sign the Declaration of Acceptance of Office
- 71.16 To receive any apologies.**
- 72.16 Recording of meetings** – The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be filmed. This includes Councillors, council officers and members of the public.
A full set of rules for recording can be found on the Parish Council website and will be available at the meeting.
- 73.16 To record any declarations of interest.**
- 74.16 To approve the Minutes of meeting held on Wednesday 6th April 2016**
- 75.16 To review the following as required by Standing Orders**
- i. Review and adoption of appropriate standing orders and financial regulations;
Standing Orders & Financial Regulations were reviewed and adopted on 3rd March 2016
 - ii. Review of inventory of land and assets including buildings and office equipment;
 - iii. Confirmation of arrangements for insurance cover in respect of all insured risks
Insurance – Approval of Renewal of policy received.
3 year policy end date May 2017
 - iv. Review of the council's and/or staff subscriptions to other bodies;
Standard Practice
 - v. Review of the council's complaints procedure.
Standard Practice
 - vi. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;
Standard Practice
 - vii. Review of the council's policy for dealing with the press/media;

26th April 2016

www.thorntonincraven.co.uk

Signed by *Margaret Smith*,
Clerk to Thornton-in-Craven Parish Council
Email: clerk@thorntonincraven.co.uk

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Councillors are not to make representations to the press without first seeking the approval of the clerk and chairman, unless the member stresses to the press that his/her comments are purely personal and do not represent the Council

- viii. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

Standard practice

Approval of all Standing Order items reviewed.

76.16 Open Forum - For residents to raise issues to the Parish Council.

77.16 To receive a report from Craven District Council.

78.16 To receive a report from North Yorkshire County Council.

79.16 To receive reports from invited guests.

80.16 Finance report

Balance of accounts

Current Account Balance at 30 th April 2016	£7,158.95
Includes £6,356.74 precept	
Reserve Balance as at 30 th April 2016	£10,000.00

Authorisation of payment

M. Smith Salary Month 1 £161.92

81.16 To discuss Rural Law outstanding invoices from January/February 2015

82.16 To consider quotations for street light at Thorncroft.

83.16 To consider any planning applications.

- 16767 Retrospective Planning Application for a metal flue for wood burning stove on house roof. 3 Thornton Manor Court, Thornton in Craven.
- To note permission granted for 2 new agricultural buildings at Rectory Farm.

84.16 To consider any response to Craven District Council's Local Plan

85.16 Correspondence and matters brought to the attention of the Chair

86.16 Date and time of next meeting.

Annual Parish Meeting Wednesday 18th May 2016 at 7pm

Parish Council Meeting Wednesday 1st June 2016 at 7pm

26th April 2016

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Signed by *Margaret Smith*,
Clerk to Thornton-in-Craven Parish Council
Email: clerk@thorntonincraven.co.uk