

THORNTON IN CRAVEN
PARISH COUNCIL

**Minutes of the Parish Council meeting held
in the Village Hall on Wednesday
3rd January 2018 at 7.00pm**

Present:

Councillor Steven Briggs,
Councillor Debbie Joyce,
Councillor Martin Lockyer, (Chair)
Margaret Smith, Clerk

138.17 To receive apologies for absence.

Councillor Martyn Leigh, Councillor Michelle Graham-Roe, District Councillor Patrick Mulligan and District Councillor Robert Mason.

139.17 Recording of meetings. The right to record the meeting was noted.

140.17 To receive any declarations of interest.

Cllr Briggs declared an interest in Agenda item 148.17.01 Planning application for the Village Hall as he is a member of the Social Committee.

141.17 To approve Minutes of the meeting held on the 6th December 2017

Proposed by Councillor Briggs,
Seconded by Councillor Lockyer, and

Resolved: That the Minutes of the meeting held on the 6th December 2017 are a true record of proceedings and were signed by the Chair.

142.17 Open Forum - For residents to raise issues to the Parish Council.

No members of the public were present.

143.17 To receive a report from Craven District Council.

In the absence of Cllr Mason no report was given.

144.17 To receive a report from North Yorkshire County Council.

In the absence of Councillor Mulligan no report was given.

145.17 Finance report

Balance of accounts

Current Account Balance at 19th Dec 2017 £9,751.79

(includes CDC grant of £3,300 (VH extension)

Reserve Balance as at 31st August 2017 £10,001.00

Authorisation of payments December

M. Smith Salary Month 8 29.12.2017 £199.76

Malcolm Baines Electrical 13.12.2017 £141.98

Total **£341.74**

Proposed by Cllr Lockyer,

Seconded by Cllr Joyce, and

Resolved: That the Finance report and Payment Schedule for December are approved.

146.17 To discuss the new website and email issues.

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Following problems the emails were now back up and running. Thanks given to Cllr Joyce for her assistance. The website has also been upgraded, Cllr Joyce needs to confirm with the service provider that the theme is supported and the site is web optimized. A SSL certificate isn't required at the moment but may be needed in future. The site will be tidied up and old files archived.

147.17 To allocate the grant funds of £3,300 for the Village Hall renovation work.

As the Social Committee is due to meet on Monday 8th January, this item is deferred until the Parish Council meeting in February.

148.17 To consider any planning applications.

148.17.01 Planning Applications:

2017/18760/FUL Widen the existing gateway by removing 2m limestone wall. Remove flower bed and tarmac. Thornton Village Hall, Colne & Broughton Rd, Thornton in Craven. There are no objections to this application.

2017/18751/FUL Erection of Agricultural Working dwelling. Brown House Farm, Old Lane to Brown House. Thornton in Craven. There are no objections to this application.

148.17.02 Planning Applications Granted:

149.17 To discuss quotes for stone benches at Millennium Corner and possible funding from the Locality Fund.

In the absence of Cllr Graham-Roe this item is deferred until the next meeting.

150.17 To receive update on meeting with regard to the Cattle Grid/Fencing on Little Moor.

Cllr Joyce has spoken to the resident and a meeting will be arranged in the next couple of weeks. Cllr Lockyer will also attend. A report will be given at the next meeting.

151.17 To discuss arrangements for changes to Data Protection regulations.

The correspondence regarding Data Protection regulations had been circulated. A data protection officer has to be nominated and this needs to be someone experienced in the field. As Craven District Council have offered a Data Protection Officer who is experienced in the field and who would work with smaller councils, it was agreed to engage his services.

Proposed by Cllr Briggs,

Seconded by Cllr Joyce, and

Resolved: That the Parish Council engage David Roper-Newman from CDC to be our Data Protection Officer at a cost of £150 per annum payable to CDC.

152.17 Correspondence and matters brought to the attention of the Chair.

- Booth Bridge Lane had not been gritted during the recent icy conditions. It was stated that JLM can be contacted to attend at any time.
- The Clerk had checked with CDC who are supposed to sweep the roads monthly but this hasn't been done for some time. CDC were blaming the Christmas period for the disruption but the road sweeper hadn't been around for sometime before this period. They would check and confirm that Thornton in Craven is on the monthly list.
- The damaged street light has not yet been replaced but it was due to be attended to this month.

153.17 Date and time of next meeting.

Parish Council Meeting Wednesday 7th February 2018 at 7pm

There being no further business the meeting closed at 7.45pm