

# THORNTON IN CRAVEN PARISH COUNCIL

**Minutes of the Annual Meeting of the Parish Council held in the Village Hall on Monday 14th May 2012**

Present

Councillor P Bowdler *Chairman in the Chair*

**Councillors** S. Briggs, M. Graham-Roe, D. Joyce, R. Machin

7 members of the public

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|          | <p><b>Open Forum</b><br/> A number of questions were asked regarding the planning procedures on the granting of planning permission on application no 13/12/010P at Thornton Hall Farm and the role of Craven District Council in the matter.<br/> <i>The Chairman replied that he felt very disappointed in the way the matter was handled and that in his view the residents of Thornton in Craven had been let down by Craven District Council. A letter had been sent from the Council to Pendle Council asking for the procedures at the planning committee to be investigated. The Council would continue to monitor the situation.</i><br/> Questions were asked regarding financial contributions to the church window appeal and renovations to the village hall, both to mark the Queen's Diamond Jubilee.<br/> <i>The Chairman replied that the Council was minded to support both projects and that the matter would be dealt with later on the agenda.</i></p> |
| 120514-1 | <p>It was moved, seconded and<br/> <b>Resolved:</b> That Cllr Philip Bowdler be elected as Chairman of the Council for the municipal year 2012/13</p>   |
| 120514-2 | <p>It was moved, seconded and<br/> <b>Resolved:</b> That Cllr Steven Briggs be elected as Vice-Chairman of the Council for the municipal year 2012/13</p>   |
| 120514-3 | <p><b>Apologies for absence</b><br/> Apologies for absence were received from District Councillor R. Mason, County Councillor P. Mulligan</p>   |
| 120514-4 | <p><b>Declarations of interests</b><br/> <i>Councillors P. Bowdler &amp; S. Briggs</i> declared a prejudicial interest in item 9, as members of the Village Hall Committee.</p>   |
| 120514-5 | <p><b>Minutes of the Last Meeting</b><br/> <b>Resolved:</b> The minutes of the last meeting of the Council held on the 3<sup>rd</sup> April 2012 were approved as a correct record and signed by the Chairman.</p>  |
| 120514-6 | <p><b>Appointment of representatives to outside bodies.</b><br/> <b>Resolved:</b> That no representatives be appointed.</p>   |
| 120514-7 | <p><b>Appointment of committees and their terms of reference.</b><br/> <b>Resolved:</b> That no committees be appointed.</p>  |
| 120514-8 | <p><b>Meeting Dates</b><br/> <b>Resolved:</b> That the Council meet on the third Monday of each month except in August and December when no meeting will be held.</p>   |

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| 120514-9  | <p><b>Queen's Diamond Jubilee Celebrations</b><br/> <b>Resolved:</b> That the Council support the installation of a stained glass window in the church with a financial contribution of 10% of the cost to a maximum of £720 should the remaining funds be raised.<br/> <i>Cllrs P. Bowdler &amp; S. Briggs left the meeting.</i><br/> <i>Cllr M. Graham-Roe in the chair.</i><br/> <b>Resolved:</b> That the Council support the proposed improvements to the Village Hall with a financial contribution of 10% of the cost to a maximum of £2000 should the remaining funds be raised provided that a full marketing and business plan be submitted to, and approved by, the Council.<br/> <i>Cllrs P. Bowdler &amp; S. Briggs rejoined the meeting.</i><br/> <i>Cllr P. Bowdler Chairman in the chair.</i></p> |
| 120514-10 | <p><b>Reports from invited guests</b><br/> No reports were available.<br/> <b>Resolved:</b> That the situation be noted.</p>  |
| 120514-11 | <p><b>Planning Applications</b><br/> The Clerk reported that no applications had been received<br/> <b>Resolved:</b> That the report be noted.</p>  |
| 120514-12 | <p><b>Correspondence</b><br/> The Clerk reported on routine communications from Craven District Council &amp; YLCA.<br/> <b>Resolved:</b> That the report be noted.</p>   |
| 120514-13 | <p><b>Audit / Internal Audit Year Ending 31<sup>st</sup> March 2012</b><br/> The Clerk reported that some progress had been made but that further statements from both banks were required.<br/> <b>Resolved:</b> That the report be noted.</p>   |
| 120514-14 | <p><b>Replacement / repair of street lights</b><br/> The Chairman reported that a revised quotation for new lights had been received for £1997.00 plus VAT. Invoices had also been received from NYCC for electricity supply and repairs.<br/> <b>Resolved:</b> An order be placed for a new lamp, that the content and Vat rates on the invoices be clarified and that an insurance claim for the damaged lamp be pursued.</p>   |
| 120514-15 | <p><b>Situation at The Mount over the removal of dry stone wall</b><br/> It was reported that no further information was available.<br/> <b>Resolved:</b> That the report be noted.</p>   |
| 120514-16 | <p><b>Update on the village website</b><br/> Cllr Joyce reported on the options available<br/> <b>Resolved:</b> That Cllr Joyce be thanked for her report and that quotations be obtained for a new website.</p>  |
| 120514-17 | <p><b>Risk assessments of village property</b><br/> Cllr M. Graham-Roe reported that the risk assessments had been completed.<br/> <b>Resolved:</b> That Cllr Graham-Roe be thanked for her report, that the bench at the cricket field be removed and that broken flags &amp; loose stones at the Millennium Corner be repaired. That quotations be obtained for dog waste bins and the matter be placed on the agenda of the next meeting of the Council.</p>   |

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| <b>120514-18</b> | <b>Removal of trees on Church Road</b><br>It was reported that no further information was available<br><b>Resolved:</b> That the report be noted.  |
| <b>120514-19</b> | <b>Appointment of Clerk of the Council.</b><br><b>Resolved:</b> That the matter be deferred to the next meeting of the Council.  |
| <b>120514-20</b> | <b>Registration of Green Spaces</b><br>The Clerk reported that a decision was required on whether to include the cricket club as a green space.<br><b>Resolved:</b> That the registration of Morrison's Meadow be pursued in the first instance. |
| <b>120514-21</b> | <b>Finance</b><br><b>Resolved:</b> That the following be approved for payment:<br>927: Robert Sagar £462.00  |