

# Thornton in Craven Parish Council

Minutes of a meeting of the Parish Council held in the Village Hall on  
Wednesday 2<sup>nd</sup> October 2013.

Present.

Councillor P Bowdler, (Chairman in the Chair)  
Councillor S Briggs and Councillor M Graham-Roe.  
Mrs Margaret Thompson,  
Jane Killeen, Clerk.

**1. Apologies for absence, and to consent to the absence**

Apologies were received and accepted from Councillor Debbie Joyce, Councillor Robert Mason and County councillor Patrick Mulligan.

**2. Declaration of interest**

There were no interests declared.

**3. Approve Minutes of the meeting 4<sup>th</sup> September 2013**

The Minutes of the meeting of 4<sup>th</sup> September were accepted as a true and accurate record.

**4. Open Forum – For residents to raise issues to the Parish Council**

The provision of a bench near to the bus stop on Skipton Rd was approved. Mrs Margaret Thompson offered to purchase the bench. The Councillor Bowdler thanked Mrs Thompson for her generosity. It was proposed that the bench should be sited on the tarmac by Elm Tree House following discussion with Mr and Mrs Acornley. Details of suitable benches and costs will be circulated for discussion at the next meeting.

The Parish Council confirmed that at no time has the council claimed ownership of the garden outside 9 Boothbridge Lane.

**5. Report from Craven District Council.**

None

**6. Report from North Yorkshire County Council.**

None

**7. Co-option of New Council Member.**

Julian Stott has resigned from the parish council due to time constraints. Craven District Council has been informed. The process for co-opting a new member will begin with Councillor Bowdler approaching a number of local residents to raise interest.

## **8. Reports from invited guests**

None

## **9. Finance Report**

The Annual Audit is now complete and the action that the Parish Council is required to take was discussed. The Notice of Conclusion of the audit and the right to inspect the annual return was dealt with immediately. The notice will be displayed for 14 days and a copy of the annual return is available at Beech House for inspection.

The council discussed the auditor report and a plan was agreed to ensure that the matters identified will be dealt with appropriately within this financial year.

Bank mandate - Councillor Graham-Roe will go to the bank and ensure that the mandate is changed accordingly.

Payment of invoices as follows:

Jane Killeen salary £176.59

JD & S Pickles, grass cutting, £990.00

PKF Littlejohn, Auditor, £120.00

The current bank balance is £1405.76. The second half of the precept is due this month.

## **10. Planning.**

Application number 69/2013/13900

Proposal: single story kitchen extension to rear of the property.

The Lodge, Church Rd, Thornton in Craven, BD23 3TN

Comments regarding this planning proposal were made as follows:

This property is within the conservation area therefore an extension must be built to match the existing structure and compliment surrounding structures. There should be a pitch roof with a matching blue slate roof.

## **11. Grass cutting and village maintenance**

Update to work on verge opposite cottages on Boothbridge Lane – work is due to go ahead on this land within the next couple of weeks.

A quote is to be requested from JLM for the removal of the dead cherry trees on Church Rd and for them to be replaced by Mountain Ash.

## **12. Provision of Footpath**

Progress made on the plans for a footpath from the nursing home to Church Rd bus stop – the petition has been started but is on hold until later in the year. Councillor Briggs will see if it is possible to get hold of the document and complete the work sooner than this.

## **13. Road Safety and Speeding**

Review of speed on Skipton Rd. Feedback from 5Alive – no feedback received.

## **14. Village Website**

Set dates for training and how we can get residents involved in updating the site – training has been arranged for the 23rd October in the village hall at 7.30pm.

## **15. Children's Play Area**

Report from Julian Stott – Councillor Briggs offered to contact Mr Stott for his report and it was agreed that he would ask him if he would continue to lead on this matter.

## **16. Contribution to Graveyard Maintenance.**

Report from Councillor M. Graham-Roe – it was agreed that Councillor Briggs will contact JLM for a quote for removing all the surface stone in the modern area of the grave yard and mow the grass. The Parish Council contribution to the maintenance could then be used annually to keep this area mowed. Councillor's Briggs and Graham-Roe will arrange to meet with Father Nicholas and Deacon Anne when they return from their holiday.

**17. Area of land on the gable end of Craven Cottage**

Confirm the issues in question and discuss - a letter in answer to Mrs Roberts query will be sent by the parish council.

**18. Common Land, Little Moor.**

Progress report on securing the boundaries at Little Moor – It was resolved by the council that this land should continue to be maintained as it is currently. A boundary wall/fence should be erected in place of the wall that was removed and the land owner has the responsibility for this. Councillor Bowdler will try to arrange a meeting between all interested parties including: Mr and Mrs Preston, Mr D Clamp, Mr Wilkinson and members of the Parish Council to discuss the above issues.

An approach will be made by the Parish Council to Craven College regarding the possibility of a project for trainee's to rebuild the wall.

**19. Snow Plough and Gritting.**

Plans for winter – winter arrangements for snow ploughing and gritting were agreed to as same for last winter.

**20. Minor Matters.**

Councillor Briggs is to order new batteries for the speed camera. Mr Malcolm McIntyre has agreed to keep these fully charged and maintain speed sign .

It was agreed that Jane had successfully completed the probationary period for the position of Clerk and a Contract of Employment would be issued.

**21. Date and Time of Next Meeting**

Wednesday 6<sup>th</sup> November 2013