

# **THORNTON IN CRAVEN**

## **PARISH COUNCIL**

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### **Minutes of the Parish Council meeting held in the Village Hall on Wednesday 3<sup>rd</sup> October 2018 at 7.00pm**

**Present:**

Councillor Steven Briggs,  
Councillor Michelle Graham-Roe,  
Councillor Martin Lockyer, (Chair)  
Councillor Martyn Leigh,  
Ward Councillor Robert Mason  
Margaret Smith, Clerk  
David Roper-Newman, DPO from CDC  
Representative from JLM Ltd

- 77.18 To receive apologies for absence.**  
Councillor Debbie Joyce, District Councillor Patrick Mulligan
- 78.18 Recording of meetings.** The right to record the meeting was noted.
- 79.18 To receive any declarations of interest.**  
No declarations of interest were made.
- 80.18 To approve the Minutes of the Council meeting held on Wednesday 5<sup>th</sup> Sept 2018**  
Proposed by Councillor Graham-Roe,  
Seconded by Councillor Lockyer, and  
**Resolved:** That the Minutes of the Parish Council meeting held on the 5<sup>th</sup> Sept 2018 are a true record of proceedings and were signed by the Chair.
- 81.18 Open Forum - For residents to raise issues to the Parish Council.**  
No members of the public were present.
- 82.18 To receive a report from Ward Councillor Mason.**  
Cllr Mason reported that the issues with Nuttercote are ongoing.  
He also mentioned that he will be standing down in May 2019 after many years on the Council.
- 83.18 To receive a report from District Councillor Mulligan.**  
In the absence of Cllr Mulligan no report was given.
- 84.18 Invited Guests**  
**David Roper-Newman DPO**  
Mr Roper-Newman circulated a list of Dos and Don'ts concerning GDPR and gave a presentation outlining the Parish Council's responsibilities. He will be holding a training session with Clerks which Councillors can also attend in due course.  
Following questions about email circulation, it was agreed that as long as we had asked permission to forward the newsletter and ensured that emails were sent BCC'd, that this was acceptable.  
**JLM Ltd**  
Last year had been exceptional but the latest that Booth Bridge Lane is cleared is 8am. The school has to be cleared first before 7.30am, the plough then comes down Cam Lane,

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Booth Bridge Lane and then goes round the other areas: Thornton Manor Court, Brearlands and Old Road.

It was agreed that a pallet of grit should be ordered when the remaining stock is low. We were advised that the Winter retainer would remain the same this year but the hourly rate would be increased to £25/per hour.

Both guests were thanked for their time.

## **85.18 To consider any planning applications**

**85.18.01** Planning Applications received.  
**2018/19748/FUL** Proposed agricultural building  
Land Off Old Lane, Thornton In Craven, BD23 3TE  
Following discussions the Clerk was asked to contact the Planning Officer with regard to various comments on this application before a comment is submitted.

85.18.02 Planning Applications granted - None

85.18.03 Planning Applications refused – None

### **85.18.04 To consider any other planning issues.**

The Clerk was asked to contact Pendle Council with regard to the building being erected at Thornton Hall Farm. The application was for a single storey building but it appears to be two storey, photographs taken to be sent to Pendle.

## **86.18 To receive an update on a stopping up order at the boundary with Nuttercote Farm and agree any action to be taken.**

We are still awaiting information from Cllr Mulligan as to why NYCC would request a stopping up order. Item deferred until next meeting.

## **87.18 To approve the Financial Report and Payment Schedule for Sept 2018**

### **Balance of accounts**

Current Account at 06.8.2018    £3,335.41

Deposit Account at 1.6.2018    £10,001.00

### **Authorisation of payment for September 2018**

M. Smith (Sept salary)	29/09/2018	168.21
HMRC (Aug-Sept)	29/09/2018	42.09
J D & S Pickles	11/09/2018	640.00

**Total £850.30**

Proposed by Cllr Lockyer,

Seconded by Cllr Graham-Roe, and

**Resolved:** That the financial report and payment schedule for September 2018 be approved.

## **88.18 To approve direct debit payment to ICO for Annual Fee of £35 for Registration.**

Proposed by Cllr Lockyer,

Seconded by Cllr Leigh, and

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**Resolved:** That the setting up of the direct debit to pay the annual fee of £35 to ICO is approved.

**89.18 To receive an update on funding for the maintenance of the Millennium Clock (Quote 1.)**

Proposed by Cllr Briggs,  
Seconded by Cllr Lockyer, and

**Resolved:** That the service and maintenance of the Millennium Clock can go ahead following confirmation of funding from Cllr Mulligan.

**90.18 To receive an update on LED street light trail.**

Following a quotation for LED decorative lanterns of £2,230 +VAT

Proposed by Cllr Lockyer,  
Seconded by Cllr Briggs, and

**Resolved:** That the existing concrete lamp LP17 at Brearlands is replaced with an LED decorative lantern and column.

**91.18 To receive an update on risk assessments.**

Cllr Graham-Roe had carried out the risk assessments with the following comments:

- 1) There are two metal stumps left following the removal of the old bench by the Stocks. Cllr Briggs would attend to these.
- 2) Some of the trees on Old Road have low branches, but as these are at a grassed area that is not used they were not a problem.
- 3) It was agreed a letter should be sent to Elslack Estates asking them to check the trees on Colne/Broughton Road following the main road being blocked by a fallen tree recently.

**92.18 To receive an update on the website.**

Deferred in the absence of Cllr Joyce

**93.18 Correspondence and matters brought to the attention of the Chair.**

- Polling Station review – The church will not be used as a Polling Station, the Village Hall has been approached by CDC and are considering the matter.
- The light at Thornton Manor Court is still out and missing a cover. The Clerk to chase up.

**94.18 Date and time of next meeting.**

Parish Council Meeting **Wednesday 7<sup>th</sup> November 2018 at 7pm**

There being no further business the meeting closed at 9pm