

# **THORNTON IN CRAVEN**

## **PARISH COUNCIL**

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### **Minutes of the Annual Meeting of the Parish Council held in the Village Hall on Wednesday 4<sup>th</sup> May 2016 at 7.00pm.**

#### **Present:**

Concillor M. Lockyer, Chair  
Councillor S. Briggs,  
Councillor D. Joyce  
Councillor M. Graham-Roe  
Councillor R. Mason – Craven District Council  
Margaret Smith, Clerk  
2 Members of the public

#### **69.16 Election of Chairman for 2016/2017**

There were no nominations. Councillor Bowdler had agreed he would continue if there were no nominees.

Proposed by Councillor Graham-Roe,  
Seconded by Councillor Joyce, and

**Resolved:** That Councillor Bowdler is elected as Chair for 2016/2017

Proposed by Councillor Joyce,  
Seconded by Councillor Lockyer, and

**Resolved:** That Councillor Bowdler will sign the declaration of office at the next meeting on 1<sup>st</sup> June 2016.

#### **70.16 Election of Vice Chairman for 2016/2017**

Proposed by Councillor Graham-Roe  
Seconded by Councillor Joyce, and

**Resolved:** That Councillor Lockyer is elected as Vice Chair for 2016/2017 and the declaration of office was duly signed.

#### **71.16 To receive apologies for absence.**

Councillor P. Bowdler

#### **76.16 Open Forum**

Proposed by Councillor Lockyer,  
Seconded by Councillor Briggs, and

**Resolved:** That agenda item 76.16 Open Forum be brought forward.

The two members of the public wished to notify the Council of a Planning application they will be submitting shortly for Cam Lane. The original planning application was rejected and they have addressed some of the issues in that plan.

The Council thanked them for the details and advised that there is a drop in session for discussion of planning applications at Craven District Council if they have any queries. The application will be discussed by Council when it is formally received.

#### **72.16 Recording of Meetings**

The recording of meetings is now permitted and those present were informed of the right to film.

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**73.16 To receive any declaration of interest.**

Councillor Joyce declared an interest in agenda item 83.16 Planning application 16767

**74.16 To approve Minutes of the meeting held on the 6<sup>th</sup> April 2016**

Proposed by Councillor Graham-Roe,

Seconded by Councillor Briggs, and

Resolved: That the Minutes of the meeting held on the 6<sup>th</sup> April 2016 are a true record of proceedings and were signed by the Chair.

**75.16 To review the following as required by Standing Orders.**

- i. Review and adoption of appropriate standing orders and financial regulations;  
**Standing Orders & Financial Regulations were reviewed and adopted on 3rd March 2016**
- ii. Review of inventory of land and assets including buildings and office equipment;  
**No change in list of assets**
- iii. Confirmation of arrangements for insurance cover in respect of all insured risks  
**Insurance – Approval of Renewal of policy received.**  
**3 year policy end date May 2017 – New quotes will be sought next year.**
- iv. Review of the council's and/or staff subscriptions to other bodies;  
**Standard Practice**
- v. Review of the council's complaints procedure.  
**Standard Practice**
- vi. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;  
**Standard Practice**
- vii. Review of the council's policy for dealing with the press/media;  
**Councillors are not to make representations to the press without first seeking the approval of the clerk and chairman, unless the member stresses to the press that his/her comments are purely personal and do not represent the Council**
- viii. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.  
**Standard practice**

Proposed by Councillor Lockyer,

Seconded by Councillor Graham-Roe, and

**Resolved:** That the above items were reviewed and adopted by Council.

**76.16 Open Forum – For residents to raise issues to the Parish Council.**

Dealt with above.

**77.16 To receive a report from Craven District Council.**

Councillor Mason informed the Council of the demolition of a listed building at Nuttercote Farm, Church Road (16236/7). Those responsible are looking at a large fine and up to 2 years in prison.

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The development at Burnside, Skipton was passed by a casting vote of the Chair of Planning and has met with some bad feeling.  
Councillor Mason had presented prizes in Settle during the Tour de Yorkshire. Sponsorship in the area had been poor and some were not happy with the cost. He has not had chance to speak to the new man at Cleansing but would do so before the next meeting.

**78.16 To receive a report from North Yorkshire County Council.**

No report received.

**79.16 To receive reports from invited guests.**

None present

**80.16 Finance Report**

**Balance of accounts**

Current Account Balance at 30 <sup>th</sup> April 2016	£7,158.95
Includes £6,356.74 precept	
Reserve Balance as at 30 <sup>th</sup> April 2016	£10,000.00

**Authorisation of payment**

M. Smith Salary Month 1	29.4.2016	£161.92
Came & Co Insurance Renewal	29.4.2016	£515.27
J. Pickles	4.5.2016	£80.00

Proposed by Councillor Graham-Roe,

Seconded by Councillor Joyce, and

**Resolved:** That the Financial report and payment schedule above are approved,

**81.16 To discuss Rural Law outstanding invoices from January/February 2016**

Following Councillor Briggs phone call to Rural Law, a new copy of the invoices with the correct name and address have been received. Samantha Siddall,

**82.16 To consider quotations for street light at Thorncroft**

Two quotations were received

Proposed by Councillor Joyce,

Seconded by Councillor Briggs, and

**Resolved:** That the quotation from NYCC of £1363.27 + VAT to supply and erect one 5m Black Painted galvanised tubular steel lighting column, embellishment kit, Windsor Authority 70W SON/T Lantern, 1 part photo cell, double pole isolator, internally wired and left ready for connection by the local electricity board is accepted.

**83.16 To consider any planning applications.**

- 16767 Retrospective Planning Application for a metal flue for wood burning stove on house roof. 3 Thornton Manor Court, Thornton in Craven.  
*There were no objections to this application although it was thought that the flue would blend in better if it were painted black.*
- 16872 Remove 1 no. Ash sapling, remove branches around the telephone wire on 1 no. Pine. Windyridge, Church Road.

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*There were no objections to this application.*

- To note permission granted for 2 new agricultural buildings at Rectory Farm.  
Noted

**84.16 To consider any response to Craven District Council's Local Plan**

No comment.

**85.16 Correspondence and matters brought to the attention of the Chair.**

- Second round of NALC grants in connection with the transparency code are now open.  
It was suggested that wifi for the village hall would be useful. Costings will be obtained for the next meeting.
- There had been a complaint about dog fouling on the field by the cricket club.  
Cllr Graham-Roe would find the new lease for the Cricket club

**68.16 Date and time of next meetings.**

- Annual Parish Meeting **Tuesday 24<sup>th</sup> May 2016 PLEASE NOTE NEW DATE**
- Parish Council meeting **Wednesday 1<sup>st</sup> June 2016**  
All meetings to start at 7pm

There being no other business the meeting was closed by the Chair at 8.30pm