

# Thornton in Craven Parish Council

Minutes of the Meeting of the Parish Council held in the Village Hall on Wednesday 5<sup>th</sup> March 2014.

Present:

Councillor S Briggs in the Chair, Councillor M Graham-Roe, Councillor M Lockyer, Jane Killeen, Clerk.  
Mrs M Thompson.

## 1. Apologies for absence, and to consent to the absence

Apologies were received and accepted from Councillor P Bowdler, Councillor D Joyce, Councillor R Mason and County Councillor P Mulligan.

## 2. Declaration of interest

There were no declarations of interest.

## 3. Approve Minutes of the meeting on 3<sup>rd</sup> January 2014

The Minutes were approved as a fair and accurate record.

## 4. Open Forum – For residents to raise issues to the Parish Council

Large conifer on Booth Bridge Lane – Mrs Thompson and one or two of the other residents in the area continue to be concerned regarding the safety of this tree especially in stormy weather. Tree specialist Trevor Dawson is to liaise with Craven District Council (CDC) to find out whether this tree is under a Tree Protection Order. If he has not heard by the 3<sup>rd</sup> April 2014 he will then take the tree down. Mrs Thompson has offered to pay the cost of £80.00 for this work.

## 5. Report from Craven District Council.

None

## 6. Report from North Yorkshire County Council.

None

## 7. Reports from invited guests

None

## 8. Finance Report

Review of Finance Regulations and Risk Assessment – The Finance Regulations and Risk Assessment were reviewed and minor changes were agreed. It was also agreed that Councillor Graham – Roe is to review the village Asset Register and send a copy to Jane Killeen.

Bank mandate – Councillor Joyce's details need to be updated at the bank.

Investment of reserves – it was agreed that Jane will ask for details of a deposit account at the Yorkshire bank for the reserves and confirm details of the mandate for the new account.

Payment of invoices – The following invoice was authorised

J. Killeen salary month 11 £176.59 + £6.98 for stationary items.

## **9. Planning.**

None

## **10. Thornton Hall Farm**

Re-shaping the soil mounds in the field next to the Wysick – an email has been received from Mr Neil Watson from Pendle Planning Dept. The work to reinstate the field has been held up due to the wet weather. Pendle will be reviewing the situation in the next week to ensure that the work is completed.

## **11. Village Website**

Progress on Social Media Policy – all users of the website have yet to sign the policy document. Councillor Briggs will arrange a date to meet with Jane regarding training.

## **12. Children's Play Area**

Progress on the development of the play area – recent information from CDC Planning Dept. makes it clear that planning permission will need to be obtained before Morrison's Meadow can be used as a play area with play equipment. It was agreed that this item is to be discussed at the Annual Parish Meeting and if the response is positive a working group will be set up to take this forward.

## **13. Contribution to Graveyard Maintenance.**

Review of the work in the grave yard.

A meeting with Reverend Turner has been arranged on the 2<sup>nd</sup> April to discuss the fencing at the grave yard.

## **14. Common Land, Little Moor.**

Progress report on securing the boundaries at Little Moor – Councillor Briggs is to approach Craven College to enquire about the possibility of students taking on the repair of the boundary wall.

## **15. Minor Matters.**

The following requests will be made to CDC:

Footpath sweeper for Church Rd and Skipton Rd from the village hall to the boundary with Pendle.

Road sweeper for the A56, Booth Bridge Lane, Church Rd and Old Rd.

Litter picker from the Tempest Arms to the village.

## **16. Date and Time of Next Meeting**

2<sup>nd</sup> April 2014

7<sup>th</sup> May 2014, AGM followed by business meeting

21<sup>st</sup> May Annual Parish Meeting.