

THORNTON IN CRAVEN PARISH COUNCIL

Minutes of a Meeting of the Parish Council held in the Village Hall on Wednesday 7th March 2012

Present

Councillor S Bowdler *Chairman in the Chair*

Councillors S. Briggs, M. Graham-Roe, D. Joyce, R. Machin

Also in attendance District Councillor R. Mason, County Councillor P. Mulligan

070312 -1	<p>Apologies for Absence None were received</p>												
070312 -2	<p>Declarations of Interests District Councillor R. Mason declared an interest in agenda item 7.3 Planning Application No 69/2012/12400</p>												
070312 -3	<p>Minutes of the Last Meeting The minutes of the last meeting of the Council held on the. 1st February 2012 were unavailable</p>												
070312 -4 070312 -4.1	<p>Finance Payment of invoices</p> <p>Resolved: That the following payments be approved:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Craven District Council</td> <td style="width: 40%;">Parish Council Election Expenses</td> <td style="width: 30%; text-align: right;">£ 111.17</td> </tr> <tr> <td>Andrew Pilkington</td> <td>Hedge Cutting Round Recreation Area</td> <td style="text-align: right;">£ 48.00</td> </tr> <tr> <td>JLM Ltd</td> <td>Snow ploughing and gritting</td> <td style="text-align: right;">£ 96.00</td> </tr> <tr> <td>K. Beesley</td> <td>Locum Clerk Charges</td> <td style="text-align: right;">£ 110.17</td> </tr> </table> <p>That the invoice of £158.00 for renewal of membership of the Yorkshire Local Councils Association not be approved and that the matter be reviewed in March 2013.</p>	Craven District Council	Parish Council Election Expenses	£ 111.17	Andrew Pilkington	Hedge Cutting Round Recreation Area	£ 48.00	JLM Ltd	Snow ploughing and gritting	£ 96.00	K. Beesley	Locum Clerk Charges	£ 110.17
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K. Beesley	Locum Clerk Charges	£ 110.17											
070312 -4.2	<p>The acting Responsible Financial Officer reported that in the short time available he had not yet located the Cash Book & Bank Statements</p> <p>Resolved: That enquiries be made with the former Locum Clerk</p>												
070312 -5	<p>Appointment of a Clerk of the Council Following a discussion it was</p> <p>Resolved: That Richard Nelson be appointed as Clerk of the Council and Responsible Financial Officer and that a Contract of Employment and Statement of Particulars be considered at the next meeting of the Council.</p>												
070312 -6	<p>Reports from Invited Guests <i>County Councillor P. Mulligan reported that:</i></p> <p>A portable speed camera was available to collect data and that suitable sites would be considered on application. The camera would be in place for a week.</p> <p>A Craven Area Community Grant Scheme was available for Village Halls.</p> <p>He would be unable to attend the AGM of the Village Hall Committee</p>												

	<p>Resolved: That County Councillor Mulligan be thanked for his report, that it be noted and that details of the Community Grant Scheme be passed to the Village Hall Committee. <i>District Councillor R. Mason reported that:</i> The Craven District Council's telephone system had suffered from some technical difficulties.</p> <p>Resolved: That District Councillor Mason be thanked for his report and that it be noted.</p>
070312 -7 070312 -7.1	<p>Planning Applications Application No 56/2012/12386 <i>Erection of a 50kw Wind Turbine On An 25M Tower With overall Height To Tip Of Rotor Of 35M. - at Southfield Farm, West Marton, Skipton, BD23 3JH</i></p> <p>Resolved: That whilst the Council agrees in principle with the generation of power from wind turbines it considers the size of the proposal to be excessive.</p>
070312 -7.2	<p>That should permission be granted conditions should be imposed relating to the colour of the tower and rotor in that they should be grey rather than white to minimise the visual impact.</p>
070312 -7.3	<p>Application No 69/2012/12427 <i>2 x Conifers – Remove - at Village Hall Thornton-In-Craven, Skipton BD23 3TJ</i></p> <p>Resolved: That the Council make no comment.</p> <p>Application No 69/2012/12400 <i>Removal Of Existing Boundary Wall To Create Parking Bay And The Insertation Of Ground Floor Window – at School House, Thornton-In-Craven, Skipton, BD23 3TJ</i></p> <p>Resolved: That the Council considers the proposal not to be appropriate within a conservation area. That the proposal will result in the Village Hall being unable to enclose its frontage, as a safety measure, to prevent children running on to the road during and after events held at the Hall. That Craven District Council's Planning Committee be asked to make a site visit before determining the application.</p>
070312 -7.4	<p>Correspondence Craven District Council - An invitation to attend the Parish Clerk's Forum Craven District Council - Request Form for Register of Electors Craven District Council - Return of Members Acceptance of Office & Interests Craven District Council - Details of training courses Standard Life - Standard Life Cash Savings has changed its name to Barclays York & N Yorks Waste - Low Cost composting bins sale on 22nd March</p> <p>Resolved: That the correspondence be noted.</p> <p>St Mary's Church Council – Arrangements for the Diamond Jubilee celebrations Resolved: That the Church Council be invited to the next meeting of the Council.</p>
070312 -8	<p>Meeting Dates The dates of the next meetings of the Council and the Annual Parish Meeting were considered.</p> <p>Resolved: That the next meeting of the Council be held on the 16th April 2012 and that dates for the Annual Meeting and Annual Parish Meeting be placed on the agenda.</p>

<p>070312 -9</p>	<p>Audit / Internal Audit Year Ending 31st March 2012 - Appointment of Internal Auditor & Related Issues The Clerk submitted a report on items requiring the approval of the Council relating to statutory financial regulations.</p> <p>1. Having reviewed the Risk Assessment Schedule as part of the 2012 audit procedure it was Resolved: That the Risk Assessment Schedule be approved and adopted.</p> <p>2. Having reviewed the Effectiveness of Internal Audit as part of the 2012 audit procedure it was Resolved: That the review of the Effectiveness of Internal Audit parts 1 & 2 be approved.</p> <p>3. Having reviewed the scope of the work and terms of reference of the Internal Audit as set out in the Internal Audit Schedule 2012 as part of the 2012 audit procedure it was Resolved: That the scope of the work and terms of reference of the Internal Audit as set out in the Internal Audit Schedule 2012 be approved and adopted</p> <p>4. It was reported that it was unclear whether the previous Internal Auditor would be available Resolved: That the Clerk make enquiries as to whether the Internal Auditor for Barnoldswick Town Council would be available and that the outcome be reported to the next meeting of the Council.</p>
<p>070312 -10</p>	<p>Update on the replacement of street lights It was reported that a quotation for connecting the street lights adjacent to the Village Hall had been received. Resolved: That further enquiries be made and that the matter be placed on the agenda of the next meeting of the Council.</p>
<p>070312 -11</p>	<p>Thornton Hall Farm It was reported that little or no progress was evident on various enforcement orders made by Pendle Borough Council and there were still concerns regarding traffic safety with vehicles entering and leaving the site. Resolved: That Pendle Borough Council be asked to report on progress on the enforcement orders. That an application for a mobile speed camera be made, to be sited on Church Road at the Barnoldswick side of the church coming into the village, in order that evidence may be gathered in support of speed restrictions and or other traffic safety measures.</p>
<p>070312 -12</p>	<p>Removal of the dry stone wall at The Mount It was reported that no progress had been made. Resolved: That the situation be investigated further and be reported to the next meeting of the Council.</p>
<p>070312 -13</p>	<p>Village website It was reported that investigations into alternative websites had not yet been completed and concerns were expressed on the acceptance of advertising to subsidise the Council's website and the advisability of displaying photographs of young people. Resolved: That the matters be further investigated and be reported to a future meeting of the Council</p>

070312 -14	Risk assessments of village property It was reported that risk assessments had not yet been undertaken Resolved: That a report be submitted to the next meeting of the Council.
070312 -15	Removal of trees on Church Road It was reported that an unknown person had been thinning trees on Church Road and that efforts had been made to identify him / her with limited success. Resolved: That further investigations be made and any progress be reported to a future meeting of the Council.