

# Thornton in Craven Parish Council

Minutes of the Meeting of the Parish Council held in the Village Hall on Wednesday 7<sup>th</sup> May 2014.

Present:

Councillor P Bowdler, Chair, Councillor S Briggs, Councillor M Lockyer, Councillor M. Graham-Roe, Councillor Debbie Joyce, County Councillor P Mulligan, Councillor R Mason.

Jane Killeen, Clerk.

Mr Neil Watson, Planning Dept, Pendle Borough Council.

Mrs A Iveson.

## 1. Apologies for absence, and to consent to the absence

There were no apologies.

## 2. Declaration of interest

None.

## 3. Approve Minutes of the meeting on 2<sup>nd</sup> April 2014

The Minutes were approved.

## 4. Thornton Hall Farm.

Visit from Mr Neil Watson, Pendle Borough Council Planning Dept.

Mr Watson attended the meeting to discuss the development of Thornton Hall Farm.

Councillor Bowdler expressed his concern regarding what appears to be the use of the Quad Track for commercial use. The Enforcement Notice for the reinstatement of the field has been dropped following negotiation but there has been no work to get rid of the humps and hollows in the field.

Mr Watson gave a short history of the planning application for the development of the activity centre and subsequent planning applications. There was no evidence of how the field, where the quad track is situated, had been used in the past or developed over time and similarly no evidence of when the earthworks and table tops were formed. PBC believed that the track was used for family purposes only. Screening is being planted to ensure that the track will not be seen from the road.

Documentary evidence in the form of written statements, with dates and photographs is needed to take this issue any further. The track must not be used for commercial purposes as this would be a new activity.

It was agreed by the Parish Council that vigilance is necessary to provide the evidence that Mr Watson described.

## 5. Open Forum – For residents to raise issues to the Parish Council

None

## 6. Report from Craven District Council.

Councillor Mason did not have anything to report. He asked that questions directed at him at the Annual parish Meeting be given to him prior to the meeting.

## **7. Report from North Yorkshire County Council.**

Thornton in Craven Primary School are to have a new LEA Governor, the person interested is from Preston.

The planning application to create storage in Elslack has been turned down. A new planning application from Brooksbank Industries has been submitted to build offices and car parking for up to 37 vehicles.

## **8. Reports from invited guests**

None.

## **9. Finance Report**

Audit 2013/14 – the internal audit is completed. Copies of the Accounts for the financial year of 2013/14 are now available. A copy will be posted on the web site and a notice is on the notice board inviting any village resident to contact the Clerk if they wish to have a copy.

Renewal of the Insurance Policy – it was resolved by the Parish Council that a new year long term agreement would be entered into for insurance purposes with Came and Company. A second quote from Zurich Insurance was more expensive.

Investing in new lighting columns – it was resolved by the Parish council that two new lighting columns and a new lamp to replace the old one on Thornton House will be purchased during this coming year. A letter will be sent to Mr Machin regarding the lamp on the wall of Thornton house.

Contract for grass cutting – this has been agreed for three years.

Investment of reserves – a meeting has been arranged at Yorkshire Bank on the 13<sup>th</sup> May to open a new account for the reserves.

Payment of invoices:

J Killeen salary Month 1 £183.38

Christin husbands Internal Audit £50.00

## **10. Planning.**

Application number 69/2014/14556

Proposal: remove 3 Sycamore and 2 Ash, deadwood and crown clean 1 Ash, deadwood and crown lift 1 Sycamore.

Location: Cam Farm, Cam lane, Thornton in Craven, BD23 3SX

No Comment.

Application number: 69/2014/14597

Proposal: single story kitchen extension and veranda

Location: Quaker Cottage, Old Road, Thornton in Craven BD23 3TB

Applicant: Mrs C Hartley

No comment.

## **11. Planning the Annual Parish Meeting.**

The Annual Parish Meeting is to be held in the village hall on Wednesday 21<sup>st</sup> May 2014 at 7.00pm. The agenda was agreed. This will be displayed on the village notice board and posted on the website.

## **12. The Maintenance of Village Equipment/Items.**

Councillor Graham-Roe has produced a spread sheet with the jobs that need doing. She will email this to village residents for people to volunteer for any of the jobs they feel they can tackle.

## **13. Village Website**

Progress on Social Media Policy – the policy is to be signed by all users of the site.

**14. Common Land, Little Moor.**

Progress report on securing the boundaries at Little Moor – the letter sent by the solicitor to Mr and Mrs Preston was dated 9<sup>th</sup> December 2013. This means that by the 9<sup>th</sup> June 2014 the wall should be in place.

**15. Minor Matters.**

Street Cleaning – since there has still not been any cleaning in the village, the Clerk will ring the works department and try and find out when it will be done.

**16. Date and Time of Next Meeting**

4<sup>th</sup> June 2014

2<sup>nd</sup> July 2014