

# Thornton in Craven Parish Council

---

You are summoned to attend the Parish Council Meeting  
of Thornton in Craven Parish Council to be held on  
**Wednesday 2<sup>nd</sup> June 2021 at 7.00pm**  
**In the Village Hall**

## Agenda

- 21.21 To receive any apologies for absence and approval of reasons given.**
- 22.21 Recording of meetings –** The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be filmed. This includes Councillors, council officers and members of the public. A full set of rules for recording can be found on the Parish Council website and will be available at the meeting.
- 23.21 To record any declarations of interest on the agenda.**  
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting.
- 24.21 To approve the Minutes of the Annual Parish Council meeting held on Wednesday 5<sup>th</sup> May 2021.**
- 25.21 Open Forum - For residents to raise issues to the Parish Council.**
- 26.21 To receive a report from County Councillor Mulligan.**
- 27.21 To receive a report from District Councillor Pringle.**
- 28.21 To consider any planning applications.**
- 28.21.01 New Planning Applications – None**
- 28.21.02 Planning Applications Granted – None**
- 28.21.03 Planning Applications refused - None**
- 28.21.04 Any other planning matters –**
- 29.21 To receive any updates on Thornton Hall Farm**
- 30.21 To approve the Finance Report and Payment Schedule for May 2021**
- |                            |               |            |
|----------------------------|---------------|------------|
| Current Account            | at 24/05/2021 | £16,523.55 |
| Deposit Account (reserves) |               | £10,001.00 |

24<sup>th</sup> May 2021

[www.thorntonincraven.co.uk](http://www.thorntonincraven.co.uk)

Signed by *Margaret Smith*,  
Clerk to Thornton-in-Craven Parish Council  
Email: [clerk@thorntonincraven.co.uk](mailto:clerk@thorntonincraven.co.uk)

# Thornton in Craven Parish Council

---

## Authorisation of payments for May 2021

M Smith (May salary)	29/05/2021	196.67
HMRC PAYE Apl-May	29/05/2021	49.00
BHIB Insurance renewal	16/04/2021	439.44
Glyn Broomhead (Internal Audit)	18/05/2021	75.00

**Total    £760.11**

- 31.21 To note the Internal Audit Report for 2020/21**
- 32.21 To approve the Annual Governance Statement (Section 1) for 2020/21**
- 33.21 To approve the Annual Accounting Statement (Section 2) for 2020/21**
- 34.21 To certify Thornton in Craven Parish Council as exempt from external audit for fiscal year 2020/21**
- 35.21 To approve the publication of documents required by Account & Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for smaller Local Councils. Dates 14<sup>th</sup> June to 24<sup>th</sup> July 2021**
- 36.21 To receive any update on the newly installed VAS sign.**
- 37.21 To consider any action to alleviate parking problems at Church Road/Sycamore Court junction with the nursing home.**
- 38.21 To note the relocation of the dog waste bins on Booth Bridge Lane and Old Rd.**
- 39.21 To consider road signs for the School and Village Hall, a cost for the signs has been requested.**
- 40.21 To receive a report from the Events Committee and any plans surrounding the village hall.**
- 41.21 To consider tree planting for the Queen's Jubilee Green Canopy scheme.**
- 42.21 To receive a report from the Annual Parish Meeting.**
- 43.21 *Confidential item* – Due to the confidential item about to be discussed, the Press and Public are excluded from the meeting for this agenda item as per Schedule 12A to the Local Government Act 1972 Act.**

24<sup>th</sup> May 2021

[www.thorntonincraven.co.uk](http://www.thorntonincraven.co.uk)

Signed by *Margaret Smith*,  
Clerk to Thornton-in-Craven Parish Council  
Email: [clerk@thorntonincraven.co.uk](mailto:clerk@thorntonincraven.co.uk)

# Thornton in Craven Parish Council

---

**44.21 To approve the annual salary increase for the Clerk from SCP22 to SCP23**

**45.21 Correspondence and matters brought to the attention of the Chair.**

- Verge on Church Road left in disrepair following gas works.

**46.21 Date and time of next meeting.**

Wednesday 7<sup>th</sup> July 2021 at 7pm at the Village Hall

24<sup>th</sup> May 2021

[www.thorntonincraven.co.uk](http://www.thorntonincraven.co.uk)

Signed by *Margaret Smith*,  
Clerk to Thornton-in-Craven Parish Council  
Email: [clerk@thorntonincraven.co.uk](mailto:clerk@thorntonincraven.co.uk)