

# **THORNTON IN CRAVEN**

## **PARISH COUNCIL**

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### **Minutes of the Annual Parish Council meeting held remotely by Zoom conferencing on Wednesday 5<sup>th</sup> May 2021 at 7.00pm**

**Present:**

Councillor Steven Briggs,  
Councillor Mrs Annwyn Dean,  
Councillor Linda Harrison  
Councillor Martin Lockyer, (Chair)  
Councillor Pauline Presley,  
District Councillor Patrick Mulligan  
Ward Councillor Richard Pringle,  
Margaret Smith, Clerk  
1 Member of the Public

**01.21 Election of Chair for 2021/22**

**Resolved:** That Councillor Lockyer is elected as Chair of the Parish Council for 2021/22

**02.21 Election of Vice Chair for 2021/22**

**Resolved:** That Councillor Leigh is elected as Vice Chair of the Parish Council for 2021/22

**03.21 To receive any apologies.**

There were no apologies received.

**04.21 To note that this meeting will be recorded and kept for 14 days. - Noted**

**05.21 To record any declarations of interest on the agenda.**

Cllr Presley declared an interest on agenda item 11.21 being a neighbour.

**06.21 To approve the Minutes of the meeting held on Wednesday 7<sup>th</sup> April 2021**  
(Minutes will be signed at our first face to face meeting)

**Resolved:** That the Minutes of the meeting held on 7<sup>th</sup> April 2021 are approved.

**07.21 Open Forum - For residents to raise issues to the Parish Council.**

There were no issues brought forward.

**08.21 To receive a report from County Councillor Mulligan.**

It has been a difficult year due to Covid but praise should be given to Schools, teachers, staff and Officers for their hard work getting online learning up and running. I am against the idea of having catch up lessons in holidays. They all need a break.

The consultation for the Local Government reorganization has ended and we await the decision. Next year will be a transition period until the elections in 2023 where those elected will continue a five year term of office.

The Locality Budget will be back in two weeks time so consider any projects which require funding.

Thanks given to Cllr Mulligan for all the work he has carried out this year.

**09.21 To receive a report from District Councillor Pringle.**

Cllr Pringle said there were merits to Zoom meetings but Committees such as Planning need to be face to face. He is concerned that North Yorkshire CC are missing out on funding from developer contributions and asked if Cllr Mulligan could make enquiries.

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**10.21 To consider any planning applications.**

**10.21.01 New Planning Applications** – None

**10.21.02 Planning Applications Granted** – None

**10.21.03 Planning Applications refused** - None

**10.20.04 Any other planning matters** – None

**11.21 To receive an update on events at Thornton Hall Farm.**

Cllr Presley had contacted the Graham Tarn of CDC following complaints of noise from an event. The marquee is on Pendle land and their Environment Health and Licensing Officers attended to monitor the noise, Graham had not received the results as yet. Cllr Presley will forward emails to the Clerk for the record.

**12.21 To approve the Finance Report and Payment Schedule for April 2021**

Current Account at 31/03/2021 £15,588.35

Deposit Account (reserves) £10,001.00

**Authorisation of payments for April 2021**

M. Smith (April salary)	29/04/2021	196.87
NYCC (street light energy)	14/04/2021	1100.36
SWARCO (VAS sign)	26/04/2021	4232.40
Cllr Briggs (Plaque for Meadow)	27/04/2021	36.50
S J. Pickles (Grass cutting)	22/04/2021	610.00
<b>Total</b>		<b>£6176.13</b>

**Resolved:** That the Financial Report and Payment Schedule for April 2021 was approved.

**13.21 To review and approve Standing Orders and Financial Regulations.**

**Resolved:** That the Standing Orders and Financial Regulations were reviewed and adopted for 2021/22

**14.21 To approve two Councillors to conduct the Internal Audit for this year.**

**Resolved:** Cllr Leigh and Cllr Peace were approved to conduct the Internal Audit for this year which will be carried out in the Summer.

**15.21 To approve a date for the Annual Parish Meeting to be held before 1<sup>st</sup> June**

Zoom meetings have to end on 7<sup>th</sup> May and YLCA also advise that no more than 6 people could attend a face to face meeting. However, the Covid guidelines are due to be reviewed on 17<sup>th</sup> May and then up to 1000 will be able to meet indoors as long as social distancing is adhered to.

**Resolved:** That the Annual Parish Meeting will take place on Wednesday **26<sup>th</sup> May 2021** at 7pm in the Village Hall and will follow Government guidelines on Social Distancing and other Covid restrictions.

**16.21 To receive any update on the newly installed VAS sign.**

Cllr Lockyer has circulated the figures for 2 weeks of the VAS sign usage. 80,000 vehicles had passed, 10% were greater than 30mph the average speed is 33mph with the highest

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recorded at 50mph. The sign has now been moved to Church Road. Cllr Lockyer is going to check if the flashing light could be turned off but still record the statistics.

**17.21 To consider a request for a dog bin at the entrance to the Cricket Club and CDC's response.**

Cllr Briggs and Cllr Lockyer will investigate if they can relocate the waste bin to the cricket field entrance and will report back to the Members. A sign will be placed on the vacant space notifying that the bin has been moved further down the lane.

**Resolved:** That, if it is possible to do so, Cllr Briggs and Cllr Lockyer will relocate the waste bin and inform the Clerk so that CDC can be notified of the change of location.

**18.21 To receive a report from the Events Committee and any plans surrounding the village hall.**

Cllr Leigh had compiled a comprehensive risk assessment for the Village Hall and the Members thanked him. The Annual Parish meeting on 26<sup>th</sup> May will be the first event at the Village Hall. The Clerk will print out the QR code for the Village Hall.

**19.21 Correspondence and matters brought to the attention of the Chair.**

The Clerk advised that it is no longer necessary to record the Proposer and Seconder in the Minutes. The inclusion of the resolution in the Minutes indicates that the proper procedure has been followed at the meeting.

**20.21 Date and time of next meeting.**

Wednesday 26<sup>th</sup> May 2021 Annual Parish Meeting 7pm in the Village Hall

Wednesday 2<sup>nd</sup> June 2021 next Parish Council meeting at 7pm at the Village Hall

There being no further business the meeting closed at 20.15pm