

# **THORNTON IN CRAVEN** **PARISH COUNCIL**

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## **Minutes of the Parish Council meeting held in the Village Hall on Wednesday 2<sup>nd</sup> June 2021 at 7.00pm**

**Present:**

Councillor Steven Briggs, (from 7.10pm)  
Councillor Mrs Annwyn Dean,  
Councillor Linda Harrison  
Councillor Martyn Leigh  
Councillor Martin Lockyer, (Chair)  
Councillor Andrew Peace  
Councillor Pauline Presley,  
District Councillor Patrick Mulligan  
Ward Councillor Richard Pringle,  
Margaret Smith, Clerk

**21.21 To receive any apologies.**

There were no apologies received.

**22.21 The right to record the meeting was noted.**

**23.21 To record any declarations of interest on the agenda.**

Cllr Presley declared an interest on agenda item 29.21 being a neighbour.

**24.21 To approve the Minutes of the meeting held on Wednesday 5<sup>th</sup> May 2021**

**Resolved:** That the Minutes of the meeting held on 5<sup>th</sup> May 2021 are approved.

**25.21 Open Forum - For residents to raise issues to the Parish Council.**

There were no members of the public present.

**26.21 To receive a report from County Councillor Mulligan.**

Cllr Mulligan reported that there had been a loss of around £1 million for the Outdoor Learning centres due to COVID closures, normally they would raise £2 million. Day visits are to resume and residential will begin in September. A review of the Pateley Bridge and Whitby outdoor centres has begun. The Whitby centre was created in 1948 and needs a large investment. Neither centre will be closed but will be reviewed. A decision on the Government reorganisation should be published in July. The Locality Fund is open and the applications forms will be sent out next week.

**27.21 To receive a report from District Councillor Pringle.**

Cllr Pringle advised that there were 3 appeals by the owner of Nuttercote to be heard on 15<sup>th</sup> June. He will send a letter to the hearing as he will be away at the time.

**28.21 To consider any planning applications.**

**28.21.01 New Planning Applications – None**

**28.21.02 Planning Applications Granted – None**

**28.21.03 Planning Applications refused - None**

**28.20.04 Any other planning matters – None**

**29.21 To receive an update on events at Thornton Hall Farm.**

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Cllr Peace's letter from last year has now been acknowledged by Pendle and an alleged breach of Condition 2 increasing the height, erection of wooden structure on plinth and use of the building as a wedding reception venue rather than a biomass boiler room, has been lodged.

With regard to the noise issue, Pendle Council is now deciding a course of action which could include a review of the licence. The Parish Council could call for a licence review under the public nuisance remit but it would be better to wait and see what Pendle decide.

## **30.21 To approve the Finance Report and Payment Schedule for May 2021**

Current Account at 24/05/2021	£16,523.55
Deposit Account (reserves)	£10,001.00

### **Authorisation of payments for May 2021**

M Smith (May salary)	29/05/2021	196.67
HMRC PAYE Apl-May	29/05/2021	49.00
BHIB Insurance renewal	16/04/2021	439.44
Glyn Broomhead (Internal Audit)	18/05/2021	75.00

**Total     £760.11**

**Resolved:** That the Financial Report and Payment Schedule for May 2021 were approved

**31.21 To note the Internal Audit Report for 2020/21** – The Internal Audit Report was noted

**32.21 To approve the Annual Governance Statement (Section 1) for 2020/21**

**Resolved:** That the Parish Council approves the Annual Governance Statement (Section 1) for 2020/21.

**33.21 To approve the Annual Accounting Statement (Section 2) for 2020/21**

**Resolved:** That the Parish Council approves the Annual Accounting Statement (Section 2) for 2020/21.

**34.21 To certify Thornton in Craven Parish Council as exempt from external audit for fiscal year 2020/21**

**Resolved:** That the Parish Council approves the Certificate of Exemption from external audit for the fiscal year 2020/21.

**35.21 To approve the publication of documents required by Account & Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for smaller Local Councils. Dates 14<sup>th</sup> June to 24<sup>th</sup> July 2021**

**Resolved:** The Parish Council approves the publication of documents from 14<sup>th</sup> June to 24<sup>th</sup> July 2021

**36.21 To receive any update on the newly installed VAS sign.**

Cllr Lockyer gave the statistics for the sign. The percentile speed on the A56 was within the range. On Church Road coming from Barnoldswick the percentile speed was 36mph and of more concern. The data has been sent to the Traffic Bureau. It was suggested it might be better to place the sign lower down on the A56 before the climb into the village. A possible location and price for connection will be sought.

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**37.21 To consider any action to alleviate parking problems at Church Road/Sycamore Court junction with the nursing home.**

Following comments on Facebook, the manager of the nursing home said she would speak to staff and ask them to park elsewhere.

**38.21 To note the relocation of the dog waste bins on Booth Bridge Lane and Old Rd.**

The dog bin on Booth Bridge Lane has been relocated by the cricket field and is being used more in this new position. The bin on Old Road was moved but due to problems with the vehicle being unable to turn around, it was put back where it was.

**39.21 To consider road signs for the School and Village Hall, a cost for the signs has been requested.**

Cllr Dean had contacted a company about the cost of a metal sign. A black sign with white lettering would cost £53, but is awaiting a full price for fixing. The Clerk will ask Highways if permission to install the sign is required and if the Highways dept could supply a sign and the cost of same.

**40.21 To receive a report from the Events Committee and any plans surrounding the village hall.**

The Village Hall will be opened for the Euro games. Tables would have to be pre-booked and all Covid restrictions at the time will apply.

If the restrictions end on 21<sup>st</sup> June the first event will be 24<sup>th</sup> June

A BT phone line has been installed today so contactless payments can be made.

**41.21 To consider tree planting for the Queen's Jubilee Green Canopy scheme.**

Cllr Dean had received information on the Queen's Platinum Jubilee tree planting scheme which runs from October 2021 and ends in 2022.

The location of a tree was discussed with Morrison's Meadow being the favoured location.

**Resolved:** That a copper beech tree would be planted in Morrison's Meadow in October and a plaque would be placed there on 6<sup>th</sup> February 2022 (Accession Day) with suitable dedication.

**42.21 To receive a report from the Annual Parish Meeting.**

The report of the Annual Parish meeting was noted.

**43.21 Confidential item – Due to the confidential item about to be discussed, the Press and Public are excluded from the meeting for this agenda item as per Schedule 12A to the Local Government Act 1972 Act.**

There were no members of the Press or public present.

**44.21 To approve the annual salary increase for the Clerk from SCP22 to SCP23**

**Resolved:** That the annual salary increase for the Clerk to SCP23 was approved.

**45.21 Correspondence and matters brought to the attention of the Chair.**

- Verge on Church Road left in disrepair following gas works.  
The work on the verge was completed today.
- A request for a bench to be replaced behind the stocks was received.  
Following discussion it was agreed a price should be got for an L shaped bench to be installed.
- A letter from NYCC Highways informing that this service will be brought inhouse with a company called Teckal. There should be no disruption in services.

**46.21 Date and time of next meeting.**

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**PARISH COUNCIL**

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Wednesday 7<sup>th</sup> July 2021 at 7pm at the Village Hall

There being no further business the meeting closed at 20.10pm